

**Meeting: Student Learning Committee (SLC)**

**Date/Time/Location: 10/12/2018 – 9:00 a.m. – Training Room**

**Present:** Erik Kornkven, Marilyn Delorme, Alixena Patnaude, Edwin Acosta, Chad Davis, Marlin Allery, Ann Brummel, Terri Martin-Parisien, Kellie Hall, Les Lafountain, Bob Poitra

**Absent:** Sheila Trottier, Ron Parisien, Deborah Hunter, Ace Charette, Teresa Delorme, Wanda Laducer

**Officiating Recorder:** Robyn Poitra

Agenda Item	Discussion – Conclusion	Recommendations or Actions
1. Call to Order / Roll Call	Meeting was called to order by Erik at 9:15 a.m.	Quorum was present.
2. Adopt Agenda	1. Call to Order / Roll Call 2. Adopt Agenda 3. Assessment Plan Norming <ul style="list-style-type: none"> <li>a. Ensure rapid feedback</li> <li>b. Missing Programs</li> </ul> 4. Initial Assessment Plan Reviews 5. Set Student Learning Outcome Team Meetings <ul style="list-style-type: none"> <li>a. Curriculum Map</li> </ul> 6. Other New Business 7. Schedule Next Meeting 8. Adjourn	
3. Assessment Planning Norming	Erik passed out a norming exercise that each committee member filled out. Each section was reviewed to remind members how to do the assessment norming.	
4. Initial Assessment Plan Reviews	<p><b><u>Diane Bercier</u></b></p> <p><b>Accounting:</b></p> <ul style="list-style-type: none"> <li>• Needs to be numbered to help with alignment</li> <li>• Fix spelling typos</li> <li>• Section 2: Revise wording</li> <li>• Section 2: Change QuickBooks to Accounting Software</li> <li>• Initial Plan: Submitted</li> </ul>	All programs were approved to be submitted.

**Diane Bercier**

**Entrepreneurship:**

- Not complete
- Marlin will set up a meeting with Stephanie and Diane to go over assessment.

**Rainy Allery**

**CNA:**

- Following general outcomes
- Very well put together – no issues
- Initial Plan: Submitted

**Ron Parisien / Luke Baker**

**Building Construction Technology:**

- Great job but an update needs to be included from prior year.
- Section 1: Revise some language
- Initial Plan: Submitted

**Edwin Acosta / Craig Johnson**

**CDL:**

- Revise language on endorsements
- Section 3: More specific language for content
- Section 3: More detail on equipment
- Initial Plan: Submitted

**Kurt Fleury**

**HEO:**

- Outcome 1: Revise language
- Outcome 3: Change safety wording
- Equipment knowledge have more detail
- Content knowledge have more detail
- Initial Plan: Submitted

**Ace Charette**

**IRAA Office:**

- Recommend to revise language on all outcomes
- Section 2: Outcomes more that methods
- Initial Plan: Submitted

**Tyler Parisien / Dorothy Hoffer**

**MLT:**

- Add checklist examples
- Overall very good
- Initial Plan: Submitted

**Brenda Slater/ Jenna Parisien**

**Academic Success Plan:**

- Outcomes more that methods
- Revise language on outcomes
- Initial Plan: Submitted

**Laisee Allery**

**Library:**

- Recommend to revise language on all outcomes
- Outcomes more that methods and goals
- Initial Plan: Submitted

**Roger Mitchell**

**Health and Fitness Program:**

- Recommended to revise language on all outcomes
- Outcome 1: Delete sentence “They will have successfully completed a Fundaments of Coaching....”
- New Outcomes 1: Students will have developed the Interpersonal skills and behavior change methods/ strategies to successfully interact with diverse clientele.
- Very good – just condense wording
- Initial Plan: Submitted

**Richard Jay**

**Plumbing:**

- Outcomes: Language needs to be tied to specific results
- Have more detail in outcomes
- Revise language in the outcomes

	<p><b><u>Carl Eller</u></b></p> <p><b>Welding:</b></p> <ul style="list-style-type: none"> <li>• Better connection to specific learning outcomes</li> <li>• More explanations of what’s being measured in all 3 sections.</li> <li>• Section 3: Standard outcome language – include “checklist”</li> </ul>	
<p>5.Set Student Learning Outcome Team Meetings</p>		
<p>6. Other New Business</p>		
<p>7. Schedule Next Meeting</p>	<p>October 19, 2018 8:30 a.m. – 9:30 a.m.</p>	
<p>8. Adjourn</p>	<p>12:15 p.m.</p>	