

March 6th, 2015

Student Learning Committee Meeting Minutes

TMCC Boardroom, 1:00 to 3:00

Members Present: Stuart Rieke, Rhonda Gustafson, Marilyn Delorme, Sheila Trottier, Les LaFountain, Audrey LaVallie, Terri Martin-Parisien

Members Absent: Ron Parisien, Teresa Delorme, Leslie Peltier, Kellie Hall, Travis Azure

1. Meeting was called to order at 1:17.
2. Roll call taken. See members present.
3. Audrey made a motion to adopt the agenda. Marilyn seconded. No further discussion. All in favor, motion carried.
4. Adoption of Minutes from January 23, 2015 and February 20, 2015- tabled.
5. New Business
 - a. TMCC General Education Assessment Process- Committee members: Presentations were provided on what general education assessment processes look like at other institutions of higher education. Discussion held. Training on rubrics and curriculum mapping were recommended. A universal assessment tool for general education was also discussed.
 - b. Action Plan (who, what, when, how, why)- Discussion held on how to proceed with the assessment of TMCC general education program. Plan: Who and What- Each department will assess a total of five outcomes (Critical Thinking, Technology, Communication, Culture, and one outcome of choice). How- Each department will decide which assessment tool(s) to use. When- The department assessment reports will be submitted at the end of the semester.
 - c. Marilyn- Program Review for Phlebotomy: An update of the recent program review status was provided. Discussion held.
6. Due to the upcoming Spring Break, HLC Conference and holiday, the next meeting is scheduled for April 10, 2015 in the TMCC Boardroom.
7. Rhonda made a motion to adjourn, Audrey seconded. No further discussion. All in favor, motion carried. Meeting ended at 3:16.

Submitted by Terri Martin-Parisien